

Audit Commission Progress Report

Swale Borough Council

May 2011

Contents

Introduction	3
Progress against the audit plan	4
Recent Publications	7
Appendix 1 – Delivery of specific work against audit plan	9

Introduction

- 1 Our audit is designed to meet the requirements of the Audit Commission's Code of Audit Practice. Under the Code we are required to:
 - give our opinion on whether the financial statements present fairly the financial position and the income and expenditure for the year; and
 - issue a conclusion on whether the Council has proper arrangements for securing economy, efficiency and effectiveness in its use of resources.
- 2 We design a programme of work to address the significant operational and financial risks facing you, which impact on our responsibilities. Our 2010/11 audit plan was agreed at the May 2010 Audit Committee. This report outlines progress to date against the work agreed in our audit plan
- 3 We will issue update reports throughout the audit year to keep the Audit Committee informed of progress.

Progress against the audit plan

- 4 The table at Appendix 1 sets out progress against my 2010/11 audit plan. A summary of the audit work planned and undertaken since the last Audit Committee is set out below.

Pre-statements audit 2010/11

- 5 The onsite audit visit for stage 1 of the audit was carried out in February 2011. This stage requires the auditor to undertake a review of the key financial systems that are used to produce the financial statements and to identify business risks the Authority faces in 2010/11. The systems review includes documenting the system, walking through a transaction to confirm the system is operating as documented, and identifying key controls within the system. There were no matters arising from this stage of the audit that need to be reported to the Committee.
- 6 Our stage 2 audit visit was undertaken in March 2011. This stage requires the auditor to carry out controls testing of the key financial systems on a cyclical basis. For the 2010/11 audit year we have tested the General Ledger, Payroll, Council Tax and NNDR systems. There were no matters arising from this audit work that need to be reported to the Committee.

Value for money audit 2010/11

- 7 The Audit Commission has published its guidance on the 2010/11 value for money programme. I attach a link to the website below:

http://www.audit-commission.gov.uk/health/audit/methodology/Pages/valueformoneyconclusion_copy.aspx

- 8 In summary, the new approach is intended to be more proportionate and risk based than the old Use of Resources assessment. The work will focus on the key areas of financial resilience and economy, efficiency and effectiveness. At Swale we are focusing on:
- your medium term financial strategy and savings plans
 - financial standing, including balances, reserves and resilience of future cost efficiency plans.
 - the development of shared service and partnerships
 - progress in strengthening procurement arrangements
- 9 The work will not be scored, but I will report back on my findings, including examples of good practice and any areas for improvement. I will minimise the burden for you from

this work, by making use as far as possible of existing Authority information. I will aim to provide helpful and constructive feedback during and at the end of the audit.

Post-statements audit 2010/11

- 10 I anticipate that you will be producing your 2010/11 financial statements to the same timetable as for 2009/10. On this basis I will plan to undertake our audit in July/August 2011, with the aim of producing my Annual Governance Report and audit opinion for presentation to the Audit Committee in September.
- 11 Our detailed programme for the audit of your 2010/11 financial statements is set out in our opinion Audit Plan. This is included as a separate item on this agenda.
- 12 I have agreed 8th August 2011 as the date on our after which local government electors can exercise their statutory rights to raise issues with me in respect of Swale 2010/11 accounts.

Implementation of International Financial Reporting Standards (IFRS)

- 13 A key area on which we will focus for this year's audit is the Authority's restatement of its accounts under International Financial Reporting Accounts (IFRS).
- 14 During February 2011, the Audit Commission undertook a third survey of local government, police and fire authorities to assess their progress in implementing IFRS. At the time of completing the second survey (December 2010) we had assessed the Authority as "amber risk", because whilst a clear implementation plan had been prepared by officers progress was behind schedule at that stage. Our risk rating has remained as "amber" (in common with most other authorities), as, whilst increased resources had been allocated to this area of work, there was still much to be done at the time of the survey. There are no significant matters in terms of IFRS restatement which we need to raise at this stage.
- 15 The Authority has made very good progress over the last few months. We have now reviewed the restated opening balances and revised 2009/10 accounts. This exercise will assist officers in preparing 2010/11 accounts that are IFRS compliant. The only area currently outstanding is a reconciliation between the Authority's segmental reporting analysis and the financial statements.
- 16 We will provide a further update on our work at the next meeting of the Audit Committee, and our opinion on the completed IFRS accounts by 30 September 2011.

Other matters of interest to the accounts: Proposed changes to the Accounts and Audit Regulations

- 17 On 24 January 2011 the Department for Communities and Local Government (DCLG) published a consultation on its website: Revision and consolidation of the Accounts and Audit Regulations 2003 (SI 2003 No 533) as amended - consultation. The revised regulations have now been implemented with effect from 31 March 2011 i.e. for 2010/11 accounts.

- 18 The main changes include a revised procedure for the approval and publication of statements of accounts and other accounting statements, so that members give their approval in the knowledge of the audit findings.
- 19 There are a number of proposed revisions but the approval and publication of statements probably has the biggest potential impact for the Council.
- 20 We have discussed with officers the reporting requirements for this Committee, and have agreed that we will keep to existing timetables for the handover of draft accounts and working papers to the audit team and for the timetable for the audit.

Recent Publications

- 21 This section of the update report provides reference to our national reports that may be of particular interest to members of the Audit Committee. For more information on these publications, please visit the audit commission website www.audit-commission.gov.uk

International Financial Reporting Standards: reporting on operating segments (October 2010)

- 22 The latest technical briefing paper in our series on implementing International Financial Reporting Standards (IFRS) in local government is 'Reporting on operating segments: Countdown to IFRS in local government'. The paper covers principles and practical issues that authorities should consider when reporting on operating segments.

Protecting the Public Purse (October 2010)

- 23 In our report Protecting the public purse: fighting fraud against local government and local taxpayers, we describe what has happened in the field of fraud detection and prevention since 2009 and set out the findings from our recent fraud survey. We identify more fraud risks and urge local councils and related bodies to focus on them
- 24 Last year England's councils detected around £99 million worth of benefit fraud, over £15 million worth of council tax fraud, and £21 million worth of other types of fraud including false insurance claims, and abuse of the disabled parking 'blue badge' scheme. In addition nearly 1,600 homes have been recovered by councils with a replacement cost of approximately £240 million.
- 25 We also describe the action taken by some councils to tackle fraud and provide links to tools to help councils improve their counter-fraud defences. Our updated checklist gives organisations providing public services another opportunity to consider how effective they are at responding to the risk of fraud.

Auditing the accounts 2009/10: Quality and timeliness of local public bodies' financial reporting

- 26 A summary of the quality and timeliness of financial reporting by councils, police authorities, fire and rescue authorities and local government bodies.
- 27 The report covers:
- auditors' work on the 2009/10 financial statements;
 - the results of auditors' 2009/10 local value for money work;

- the public interest reports and statutory recommendations issued by auditors since December 2009; and
 - the key financial management and financial reporting challenges for 2010/11.
- 28 The report congratulates seven councils, one police authority, three local government bodies and one fire and rescue authority for early publication. There is great interest in financial transparency by public bodies at the moment and we believe that early publication of audited accounts is an important contribution to openness and accountability.
- 29 The Commission reports that auditors were unable to give opinions on the accounts by 31 October 2010 at seven councils (2 per cent of the total) and 11 local government bodies (12 per cent). The report also names two councils where the auditor gave a qualified opinion.
- 30 <http://www.audit-commission.gov.uk/SiteCollectionDocuments/Downloads/20101216auditingtheaccounts.pdf>

Checking the scale of fraud and corruption nationwide Released 8 April 2011

Over 450 public bodies - including councils, police authorities and probation boards - are being asked to take part in the latest Audit Commission national fraud and corruption survey. Covering the 2010/11 financial year, the annual survey issued on 8 April 2011 will collect important information about a wide range of fraud and corruption issues, including housing tenancy and procurement fraud.

The survey is the only one of its kind in the public sector. Last year over 94 per cent of organisations responded to the 2009/10 survey. The last survey showed that local government have been successful in detecting over 119,000 cases of fraud and corruption committed against it, the majority relating to housing and council tax benefit fraud, equating to more than £135 million lost to public services.

The high response rate ensures the survey is the most authoritative and comprehensive basis for analysis and comparison. By helping to build a picture of the levels of identified fraud and corruption in local government across England, the survey can be used to inform the national debate, and develop national and local strategies, on combating fraud and corruption. The survey results will be published in our national report entitled 'Protecting the Public Purse 2011' later this year.

Appendix 1 – Delivery of specific work against audit plan

Table 1 Audit Progress

The table below sets out the agreed work programme included in the 2009/10 and 2010/11 audit plans, with progress to date

Area of work identified in Audit Plan	Planned Output	Actual Output
2010/11 plan		
2010/11 Opinion Audit Plan	March 2011	March 2011 (to Committee May 2011)
2011/12 Audit Fee Letters	May 2011	May 2011
2010/11 Annual Governance Report	September 2011	
2010/11 Opinion and VFM Conclusion	September 2011	
2010/11 Whole of Government A/c's return	September 2011	
2010/11 Annual Audit Letter	November 2011	
2010/11 Annual Grant Claims Report	January 2012	
2011/12 plan		
2011/12 Opinion Audit Plan	March 2012	
2012/13 Audit Fee Letters	June 2012	
2011/12 Annual Governance Report	September 2012	
2011/12 Opinion and VFM Conclusion	September 2012	
2011/12 Whole of Government A/c's return	September 2012	
2011/12 Annual Audit Letter	November 2012	
2011/12 Annual Grant Claims Report	January 2013	